



### **Anti-Money Laundering Policy Declaration (Sample)**

According to the Anti-Money Laundering and Counter-Terrorist Financing (Financial Institutions) Ordinance, Chapter 615, Laws of Hong Kong, it is the responsibility of each financial institution to put in place its own policies, procedures and controls to mitigate the risks of Money Laundering and Terrorist Financing.

Our company takes all reasonable measures to ensure that proper safeguards exist to mitigate the risks of Money Laundering and Terrorist Financing and to prevent a contravention of the Anti-Money Laundering and Counter-Terrorist Financing (Financial Institutions) Ordinance, Chapter 615, Laws of Hong Kong and the related Guideline on Anti-Money Laundering and Counter-Terrorist Financing.

Our company establishes and implements adequate and appropriate Anti-Money Laundering and Counter-Terrorist Financing policies, procedures and controls taking into account factors including types of customers, products and services offered, delivery channels and geographical locations involved.

Our Anti-Money Laundering Policy includes:

- Customer Due Diligence
- Ongoing Monitoring
- Record Keeping
- Suspicious Transactions and Activities Reporting
- Compliance with the MSO licensing regulations of the Hong Kong Customs and Excise Department
- Staff Training on Anti-Money Laundering
- Independent and Ongoing Compliance Tests

Our company shall operate the money changing business according to the provisions of Money Changers Ordinance, Chapter 34, Laws of Hong Kong. Our Company does not accept any funds involving money laundering, terrorist or criminal financing activities.